



FREE WHEELING

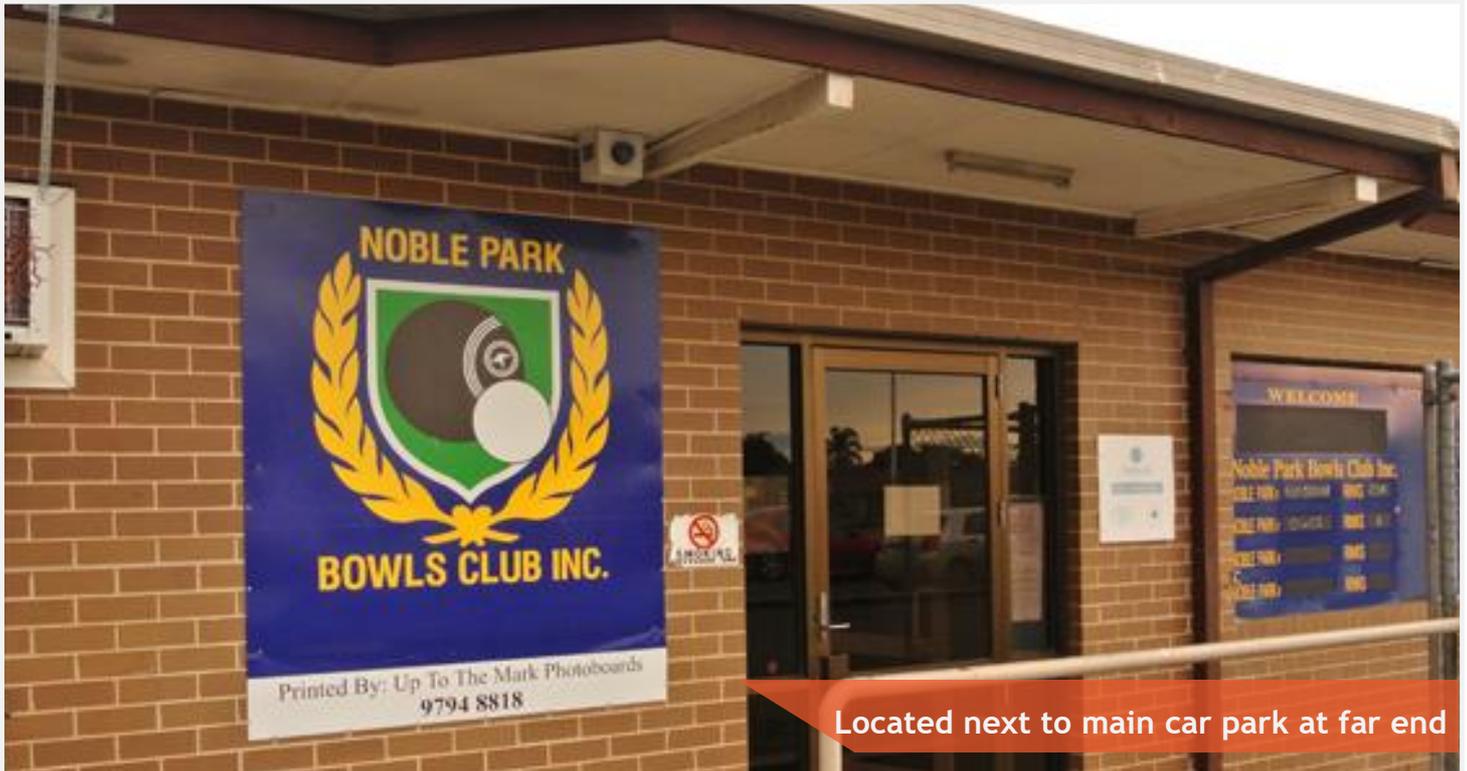
July 2019



Official Newsletter of the
Victorian Four Wheel
Drive Club Inc

Registration No
A0002184F

Original photo by Joe
Spicuzza at Aberfeldy



VFWDC General Meeting Venue

The club meets on the first WEDNESDAY of each month at 8:00pm. With the following exceptions; No meeting in January. November meeting is at a selected location, watch the calendar.

Bowling Club Rooms

Noble Park Noble Football Club
46-56 Moodemere Street
Noble Park



Members and guests are welcome to dine at the bistro before attending the meeting from 6:30pm.

Aberfeldy Track

In association with [Westland Gippsland Relic, Mining and Heritage Protection Inc](#) , the club maintains a section of the Aberfeldy Track with working bees throughout the year. View the club calendar for the next upcoming working bee.

COMMITTEE OF MANAGEMENT

2018-2019

President	Steve Pitcher	president@vfwdc.com
Vice President	David Bruinsma	vicepres@vfwdc.com
Secretary	Sally Higgs	secretary@vfwdc.com
Treasurer	Tony Barbera	treasurer@vfwdc.com

General Committee

Trip Coordinator	Andre Van Der Walt	trips@vfwdc.com
Magazine Editor	Ly Ho	editor@vfwdc.com
Association Delegate	David Bruinsma	delegate@vfwdc.com
General Committee	Stuart Bowker	
General Committee	Callum Brown	
General Committee		

Support Positions to Committee

Web Manager	Ben Whitworth	web@vfwdc.com
Training officer	Phillip Griffith	
Training officer	Ashley Martin	
Merchandise	Des Whall	merchandise@vfwdc.com
Catering	Lisa Barbera	

Club Details

Registered Name	Victorian Four Wheel Drive Club
Registration No	A002184F
Correspondence	PO Box 778 Dandenong VIC 3174
Email	secretary@vfwdc.com
Website	www.vfwdc.com

The Victorian Four Wheel Drive Club is an affiliated club of [Four Wheel Drive Victoria](#) - www.fwdvictoria.org.au



Hi everyone,

Well, winter is definitely here! It can be hard to muster up the motivation to go four wheel driving and camping in cold, frosty, foggy and sometimes even snowing conditions. Dealing with the elements can be a challenge if one is under-prepared for it but overcoming challenging conditions is also part of the excitement of what we do.

This month marks the start of our annual snow trip season. This is a time when we really do get to put our vehicles, our gear and our driving skills to the test. Suffice to say that preparation is key. For those that don't mind a bit of Jack Frost, fingers crossed for a bumper season.

Some tips for camping in cooler conditions and for driving through snow:

- Make sure that your car batteries, anti-freeze agent and thermostat are all in top condition;
- Apply anti-fog to the inside of your windscreen, repellent to the outside and pack an absorbent towel or rag;
- If driving a diesel powered vehicle, consider filling up on Alpine Diesel or using an additive to prevent waxing* of your fuel;
- Buy the best quality sleeping bag that you can afford (aim for a comfort rating of at least minus 5°C);
- Invest in some thermal clothing and woollens (which naturally repel moisture);
- Always take extra provisions (food, clothing, fuel, etc.) - this includes taking your sleeping bag, food/rations and something to get a fire started if heading above the snow line;

- Don't forget the shovel! (traction aides aside, digging snow out of the way can make a huge difference and aid with self-recovery efforts if you do get stuck);
- Ensure that your outer clothing keeps snow/moisture out; and
- Avoid travelling alone (aside from the comradery, there is safety in numbers).
-

* Waxing is a term used to describe when diesel fuel begins to thicken into a wax-like substance. Once cold and thick, be difficult to start your engine or keep it running. Alpine diesel contains an additive to prevent waxing.

While the above list doesn't factor in everything that you may need to consider, it should make for a good start when trip planning.

We have limited numbers available for this season's snow trips so please think ahead, get in touch with our trip leaders and, most importantly, have fun out there!

Until I see you next, take care, keep safe (and warm) and remember to tread lightly.

Steve Pitcher

President

CLUB MERCHANDISE



PRICING

Club Polo Shirt	\$28.00	Club Hoodie	\$50.00
Club Singlet and T-Shirt	\$15.00	Club Sleeveless Reversible Vest	\$50.00
Club Polar Fleece Full Zip Jacket	\$45.00	Club Bucket Hat	\$16.00
Club Caps	\$10.00	Club Beanie	\$10.00
Club Wide Brim Hat	\$18.00	VFWDC Windscreen stickers	
Club Drivers Jacket (Coat)	\$70.00	Small	\$6.00
		Large	\$8.00
Club Cloth Badges 120mm	\$8.00		

We encourage all members to purchase a Club Polo shirt.

Email your order to merchandise@vfwdc.com. Please ensure you advise size required.

CLUB NOBLE FORM

Did you know if you're a member of Club Noble (the sporting club next door to the meeting), you get discounts on your meal and drinks. And when it's your birthday, you get more than enough points for a feed and drink. \$10 per year—pretty good I reckon!

[Click here to download the form](#) and hand it to reception desk.

MEMBERSHIP APPLICATION / RENEWAL

Membership Application (Please tick) New Renewal Existing Member No:

Mr Mrs Ms Other

Given Name/s: Male Female D.O.B:/...../.....
Last Name:

Postal Address: Suburb:
State: Postcode: Mobile Number: Home Phone:

Email Address:

Membership Fee (Please Tick) 1 Year \$10 2 years \$20 3 Years \$30

Payment Details (Please Tick) Cash Cheque C/C

Card Holders Name: Card Type: Visa M/card

Card No:/...../...../..... Expiry Date:/...../.....

Signature: Date:/...../.....

I hereby apply to become a member of the Noble Park Football Social Club Ltd and agree to observe the rules and by-laws. I verify that I am over the age of 18 and have received and carefully read and understood the Loyalty Membership terms. I agree to strictly abide by these Loyalty Membership Terms as amended from time to time and declare that the details in the application are true and correct.

I wish to receive communications including promotional material, third party offers that include alcohol or gaming related advertising (Please Tick)
Yes No

I agree to receive my Player Activity Statement in accordance with government legislation (Please tick one box only)
Mail SMS Email

I agree to accept the Annual Report and Financial Statement via: *Please Circle one option*

Members Section (Website) Email

Signature: Date:/...../.....



YourPlay gives you the power to track how much money and time you are spending as you play. You can also use YourPlay to set limits on the money and time you spend on gaming machines and to see your playing history online at any time. YourPlay can be added to your loyalty membership card and used on any gaming machine in Victoria. You can register for YourPlay at yourplay.com.au or ask a staff member for assistance

INTERNAL USE ONLY

Membership Number: Customer ID Sighted:
Staff Member's Name: Confirm Customer's over 18:

THANK YOU AND WELCOME TO CLUB NOBLE

CLUB CALENDAR AT A GLANCE

July				
3rd	Wed	General Meeting		
15th	Mon	Committee Meeting		
27th to 28th	Sat to Sun	Mount Skene Snow Trip	Bruce Cremonesi	0400 425 296
27th to 28th	Sat to Sun	Mount Skene Snow Trip	David Bruinsma	04117 747 860
August				
7th	Wed	Annual General Meeting		
17th to 18th	Sat to Sun	Strickland Spur & Surrounds	Steve Pitcher	0421 205 529
17th	Sat	Mount Skene Snow Trip	Bruce Cremonesi	0400 425 296
19th	Mon	Committee Meeting		
September				
4th	Wed	General Meeting		
16th	Mon	Committee Meeting		
21st	Sat	Baw Baw Waterfalls—day trip	David Bruinsma	04117 747 860
27th	Fri	Friday before the AFL Grand Final (public holiday)		
November				
TBA	TBA	Biannual Trip to Beachport and Robe for Melbourne Cup weekend	TBA	TBA
TBA	TBA	Offsite general meeting		
17th Nov to 8th Dec		Tasmania 22 Days Away	Stuart Bowker	0428 539 157

Something goofy happened to someone on a trip? Nominate them for the next “Good on ya” trophy! Send a quick summary to trips@vfwdc.com

IMPORTANT

- Annual General Meeting is on 7th August. Nominate a member (or yourself!) to become part of our committee. Read the available roles at the end of the magazine.
- Reminder to renew your memberships if you haven’t done. [Click here](#)
- Club merchandise has been reduced! Check out the new prices on page five and pick up some new gear for this cooler season.
- If you wish to join us for dinner before the General Meeting, please book a spot at [Club Noble](#). Phone 9546 0653 and ask to join “Victorian Four Wheel Drive Club” table. You must book **BEFORE** the Monday on the week of the meeting to avoid disappointment!

MINUTES OF GENERAL MEETING

5th June 2019

Attendees

As per attendance sheets

Apologies

As per attendance sheets

Dean F

Minutes from Last Meeting

Accepted by David B

Seconded by Stuart B

Matters arising from Last Meeting

Nil

Correspondence In/ Out:

Emails In and out:

- Email from 4WD Victoria regarding annual payment of Affiliation fees and Insurance declaration
- Email regarding permits for Mt Skene for this year
- 4WD Victoria Member update set for 22nd June

Mail

- Bendigo Bank Statements
- Land Rover Club
- Post Box bill

Treasurer's Report

As per treasures report

Accepted by Callum B

Seconded by Tristan H

Association Delegate Report

- Nil Report

New Members/Guests and Prospective Members

Visitors - as per attendance sheet

- Ian, Xtrail

Driver Training

- No report

Merchandise

- No report

Guest Speakers

- Vince - Aussie Wildlife Shows presented on snake awareness and safety

General Business

- Membership renewals need to be completed by end of the financial year
- AGM will be at the August meeting

Upcoming Trips

See trip data forms attached

- Sally and Tristan trip for Queens Birthday - CANCELLED
- Queen's Birthday - Heyfield, McAlister Gorge Steve Dixon
- Christmas in July 22nd June - David B
- Knockwood 28th June - Jeff
- Mt Skene Trips - Jamison x 2 Trips and Licola 1 Trip
- Strickland Spur and Surrounds - August - Steve P

Past Trip Reports

- Proficiency Training weekend
- Aberfeldy Working Bee

Raffle Prizes

- Karcher Steam Cleaner - Mary
- Australian Truckie Atlas - Des
- Winch Extension Straps x 2 - Clive, Charlie
- Mallet - James
- Gloves - Shane
- HP Printer - Joe
- Cable ties - Maree

Meeting Closed: 22:21 Hours

Next meeting 3rd July 2019

Members can advertise any four wheel drive or camping related items they wish to sell or buy.

Just email the editor, editor@vfwdc.com, with the following:

1. Description of the item
2. Price
3. Contact details
4. Photos (highly recommended)

TREASURER'S REPORT

Bringing Four Wheel Drivers Together



Victorian Four Wheel Drive Club Inc
www.vfwdc.com

Treasurer's Report May 2019

<u>Cheque A/C`</u>	Opening Balance as at 01/05/2019		\$4,483.49
Add:	Raffle	\$78.80	
	Merchandise	\$28.00	
	Refund 4wd Victoria	\$148.50	
	Membership renewals	\$270.00	
	Total Monies In:		\$525.30
<u>Less:</u>			
	Catering	\$11.60	
	Raffle Tickets	\$10.00	
	Total Monies Out:		\$21.60
	Closing Balance as at 31/05/2019		\$4,987.19
<u>Term Deposit</u>	Opening Balance as at 01/05/2019	\$6,636.80	
	Interest Paid		
	Closing Balance as at 31/05/2019		\$6,636.80
<u>Petty Cash</u>	Opening Balance as at 01/05/2019	\$150.00	
	Add:		
	Less:		
	Closing Balance as at 31/05/2019		\$150.00
	Consolidated Closing Cash Position		\$11,773.99

UPCOMING TRIPS

DESTINATION	Mount Skene
LEADER/CONTACT NO.	NAME: Bruce Cremonesi MOB: 0400 425 296
DATE	27th - 28th July
MEETING PLACE / TIME	Mansfield BP 145 Mt Buller Rd, Mansfield. Friday night or Jamieson Hotel Friday or Sat.
GRADE	WET: Hard/Extreme DRY: 2WD
TRIP ACTIVITY DETAILS	Accommodation is up to you, but I'm staying at the pub. You can camp along the river, caravan park, or go AirBnB. Dinner at pub Friday night, Saturday drive the top Have lunch at the wherever we get to on the top. Throw snowballs, have fun take photos. Drive back down Maybe go to the Jamison Winery or ??? Sunday - Head home - although anything is possible, maybe head home through Woods Point
VEHICLE LIMITS	MINIMUM: 4 MAXIMUM: 6 - small trip numbers due to conditions in previous years - there will be another trip in mid August if there is interest.
APPROX KMS MEETING PLACE TO DESTINATION	100KM
LAST AVAILABLE FUEL	PETROL: Mansfield. DIESEL: Mansfield - You will need alpine diesel or diesel additive for antifreezing
DISTANCE BETWEEN SUPPLIES	N/A
EQUIPMENT REQUIRED	Fitted Rated Recovery Points FRONT AND REAR Full Recovery Gear - Don't rely on others. Tyre deflator, Compressor, and pressure gauge. Spare Dry Clothes, socks and boots Blankets incase of getting stuck Appropriate footwear for snow and slush Shovel and Torch Good Attitude Lunch and Thermos for the Summit
MAPS REQUIRED	N/A
RADIO CHANNEL CB / UHF	TBA
GOOGLE MAPS	See here

DESTINATION Mount Skene

LEADER/CONTACT NO. NAME: Dave Bruinsma
MOB: 04117 747 860

DATE 27th - 28th July

MEETING PLACE / TIME Mansfield BP 145 Mt Buller Rd, Mansfield.
Friday night or Jamieson Hotel Friday or Sat.

GRADE WET: Hard/Extreme
DRY: 2WD

TRIP ACTIVITY DETAILS Accommodation is up to you, camp, pub, caravan, house or sleep in the car.

Dinner at pub Friday night, Saturday drive the top
Have lunch at the wherever we get to on the top.
Throw snowballs, have fun take photos.
Drive back down
Maybe go to the Jamison Winery or ???

Sunday - Head home - although anything is possible, maybe head home through Woods Point

VEHICLE LIMITS MINIMUM: 4
MAXIMUM: 6 - small trip numbers due to conditions in previous years - there will be another trip in mid August if there is interest.

APPROX KMS MEETING PLACE TO DESTINATION 100KM

LAST AVAILABLE FUEL PETROL: Mansfield.
DIESEL: Mansfield - You will need alpine diesel or diesel additive for antifreezing

DISTANCE BETWEEN SUPPLIES N/A

EQUIPMENT REQUIRED Fitted Rated Recovery Points FRONT AND REAR
Full Recovery Gear - Don't rely on others.
Tyre deflator, Compressor, and pressure gauge.
Spare Dry Clothes, socks and boots
Blankets incase of getting stuck
Appropriate footwear for snow and slush
Shovel and Torch
Good Attitude
Lunch and Thermos for the Summit
RACV Total Care for Navaras

MAPS REQUIRED N/A

RADIO CHANNEL CB / UHF TBA

GOOGLE MAPS [See here](#)

DESTINATION	Strickand Spur & Surrounds
LEADER/CONTACT NO.	NAME: Steve Pitcher MOB: 0421 205 529
DATE	17 - 18 August 2019
MEETING PLACE / TIME	Maccas Lilydale 8:30 am departure
GRADE	WET: Double Black Diamond DRY: Double Black Diamond
TRIP ACTIVITY DETAILS	Tackle Strickland Spur up to the top of Mount Strickland. Explore the surrounding area, camping overnight.
VEHICLE LIMITS	MINIMUM: 2 MAXIMUM: 10
APPROX KMS MEETING PLACE TO DESTINATION	Less than 200 km return from Lilydale.
LAST AVAILABLE FUEL	PETROL: Healesville DIESEL: Healesville
DISTANCE BETWEEN SUPPLIES	Marysville is within 10 kms of the area.
EQUIPMENT REQUIRED	Full Recovery Gear. Front/rear recovery points. Camping gear and food/supplies.
MAPS REQUIRED	Rooftop's Toolangi - Black Range Forest Activities Map Or Rooftop's Marysville - Lake Eildon Adventure Map
RADIO CHANNEL CB / UHF	Channel 12
GOOGLE MAPS	See here

DESTINATION Mount Skene
LEADER/CONTACT NO. NAME: Bruce Cremonesi
MOB: 0400 425 296

DATE 17th - 18th July

MEETING PLACE / TIME Mansfield BP 145 Mt Buller Rd, Mansfield.
Friday night or Jamieson Hotel Friday or Sat.

GRADE WET: Hard/Extreme
DRY: 2WD

TRIP ACTIVITY DETAILS Accommodation is up to you, camp, pub, caravan, house or sleep in the car.

Dinner at pub Friday night, Saturday drive the top
Have lunch at the wherever we get to on the top.
Throw snowballs, have fun take photos.
Drive back down
Maybe go to the Jamison Winery or ???

Sunday - Head home - although anything is possible, maybe head home through Woods Point

VEHICLE LIMITS MINIMUM: 4
MAXIMUM: 6 - small trip numbers due to conditions in previous years - there will be another trip in mid August if there is interest.

APPROX KMS MEETING PLACE TO DESTINATION 100KM

LAST AVAILABLE FUEL PETROL: Mansfield.
DIESEL: Mansfield - You will need alpine diesel or diesel additive for antifreezing

DISTANCE BETWEEN SUPPLIES N/A

EQUIPMENT REQUIRED Fitted Rated Recovery Points FRONT AND REAR
Full Recovery Gear - Don't rely on others.
Tyre deflator, Compressor, and pressure gauge.
Spare Dry Clothes, socks and boots
Blankets incase of getting stuck
Appropriate footwear for snow and slush
Shovel and Torch
Good Attitude
Lunch and Thermos for the Summit
RACV Total Care for Navaras

MAPS REQUIRED N/A

RADIO CHANNEL CB / UHF TBA

GOOGLE MAPS [See here](#)

DESTINATION BAW BAW Waterfalls - day trip (#1)

LEADER/CONTACT NO. NAME: David Bruinsma
MOB: 0417 747 860

DATE 21st September 2019

MEETING PLACE / TIME BP service station Officer on the Pakenham bypass
Be there in time for an 8:30am Departure

GRADE WET: Easy
DRY: Easier

TRIP ACTIVITY DETAILS An easy day trip on mostly bitumen roads.

This will be an easy day trip stopping by the side of the road to look at a few smallish water falls (some you will need spy glass's to see through the trees), with the final destination which has a decent carpark for a 3.5km return walk - with 2 (TWO) better waterfalls.

Upon return to the carpark (which has flushing toilets btw) there is plenty of area for a decent picnic lunch and a casual afternoon (bring snacks to share for an early happy hour :))

If we are so inclined, there is a final waterfall to explore approx 30 minutes further away from Melbourne - but this is meant to be a relaxing day trip - NO CAMPING and return home in time for dinner

OR

We can book somewhere in Yarragon or in Pakenham for a dinner for the return trip ??? Please let me know in advance if that is of interest to you.

VEHICLE LIMITS MINIMUM: 5

MAXIMUM: 10

APPROX KMS MEETING PLACE TO DESTINATION 200–250 km return to Pakenham

LAST AVAILABLE FUEL PETROL:
DIESEL:

DISTANCE BETWEEN SUPPLIES
EQUIPMENT REQUIRED

MAPS REQUIRED NIL—it's all a surprise, so no maps

RADIO CHANNEL CB / UHF Channel 12

GOOGLE MAPS [See here](#)

DESTINATION	Tasmania 22 days away
LEADER/CONTACT NO.	NAME: Stuart and Maree MOB: 0428 539 157
DATE	Sunday 17th November 2019 day sail to Devonport to Sunday 8th December 2019 9:30 am day sail to Melbourne
MEETING PLACE / TIME	Spirit of Tasmania Departure point Station Pier Port Melbourne 7:30 am or as per boarding requirements
GRADE	WET: Extremely difficult  DRY: Difficult 
TRIP ACTIVITY DETAILS	Plan is to do some of Tasmania's iconic four wheel drive tracks.
VEHICLE LIMITS	MINIMUM: 2 MAXIMUM: 5
APPROX KMS MEETING PLACE TO DESTINATION	Approximately 2000 km in Tasmania
LAST AVAILABLE FUEL	PETROL: Available in most towns in Tasmania DIESEL: Available in most towns in Tasmania
DISTANCE BETWEEN SUPPLIES	Available in most towns in Tasmania
EQUIPMENT REQUIRED	Full recovery gear and well setup vehicles only, lifted, A/T tyres, F&R recovery points, winch etc. Camping gear to be self sufficient for at least four days NO CAMPER TRAILERS as many tracks are rated difficult.
MAPS REQUIRED	Hema Tasmania
RADIO CHANNEL CB / UHF	Channel 12
GOOGLE MAPS	See here

ABERFELDY WEEKEND



24th to 26th May
by James Spicuzza

On the 24th of May, my dad and I woke up early to secure Junction Hut. We stopped in Erica on the way for lunch. We got to the hut around 12pm and then we went for a drive to find some fire wood and was lucky enough to find some fallen down trees. Soon as we got back to the hut, we started the fire and relaxed until the others got there. Just before 9pm, Stuart and Maree, Ann and Allan, Joe Y, Jeff and Mary, Dean and Michael, Tony, Ian and Audrey, and Steve arrived. Everyone set up their beds inside the hut, some outside and some in their cars. We all sat around the fire until 12am.



Everyone was awake by 7am ready to leave by 8.30am for the mine cave tours. We arrived before 9am and waited for David's group which arrived shortly after. Once everyone had arrived, we headed off down some very wet and steep walking tracks. When we got to the first mine, we were told what was inside and it was very interesting because they had found that old miners had carved their names into the walls of the mine.

Once everyone had their time looking around in the mine, we were on our way to the second one and stopped at an old boarding house. The only thing left of it was the chimney which had smashed glass and bowls around it. The second cave had a door that was used but was opened for us to go in. When you got to the end of the cave and looked up, you could see how they dug up until they got to the very top. There were other bits that had collapsed.

The third cave was similar to the seconds because they



also dug up at the end. The fourth cave was a very interesting one as you had to slide into the cave. It was a bit of a tight squeeze but once you were in, you could fully stand up. It was wet and muddy as you got deeper into the mine until you got to the dam wall. On the other side of the dam wall, it was filled with water which was shin deep.

Once we finished at the caves we went for a drive to a little area where we had lunch. Once everyone had lunch we went over the rules for the working bee. We then split up into two groups. One group followed Stuart and Maree and the other group went with David.

David's group went through an interesting little track that was rutted, steep and a little slippery. Luckily, we all got down safe and ready to work. We went down a little path that lead to a little picnic area called Hanging Rock. We cleared the track which had a couple fallen down trees, some branches and some sections where we use the lawn mower.



Then it was time for the more trickier bit going back up the hill. David went first which didn't go to plan as he had gotten caught up. He reversed and had another crack at it and got through. He then guided a couple of us then had to hurry back as we needed to get back to camp. It was a good drive to Little O'Tools Camp ground. Everyone had set up and then Stuart and Maree's group arrived. Some people didn't stay the night and went home.

We had the fire going and everyone was cooking on Joe Y's cooker. Thanks Joe. We were lucky enough to be able to try Stuart's damper. By the time it was ready, it started to rain but before it got heavy, the damper was all gone and it was beautiful. We all went under Jeff's awning and everyone went to bed one by one.

We originally planned on doing some more tracks on Sunday but due to all the rain over night, we thought we'd sleep in and have a nice breakfast. We left the campground by around 11 and decided to stop by Walhalla for lunch. We got to go through a couple of river crossings and a lot of mud and got to see another hut on the way which we stopped at. We continued driving and finally got to Walhalla and some said their bye's and continued on and some stopped.

Huge thanks to Stuart, Maree and David for planning the trip and leading the convoys.
I think I can say that everyone had a ball and I hope to do it again



COMMITTEE DUTIES

As it is coming close to the time for the Annual General Meeting (in August), the committee has decided to add the basic descriptions of the duties accepted from the Executive Committee positions.

President

- The Presidents role is a voted Committee position and it is the Presidents responsibility to be fully versed with the Club Rules
- Attendance of general meetings making sure meetings are held in accordance with the requirements as specified in the Constitution
- Draw up an agenda for General Meetings and ensure meeting is run in a structured manor.
- Lead the meeting through the agenda, keeping discussion relevant, decision making clear and encouraging member participation when required
- Appoint general committee roles and delegate duties to the committee members
- Make sure Committee Meetings are held in accordance with the requirements as specified in the Club Rules
- Draw up an agenda for Committee Meetings and ensure meeting is run in a structured manor
- Write monthly Presidents for the newsletter to report relevant information to members
- Attend Four Wheel Drive Victoria president meetings when required
- Oversee and assist in resolving any members disagreements
- Welcoming new members or visitors at general meetings

Vice President

- The Vice Presidents role is a voted Committee position and it is the Vice Presidents responsibility to be fully versed with the Club Rules.
- To convene and run orderly meetings in accordance to the Clubs Constitution in the event of the President is absent
- To organise guest speakers for each meeting and be responsible for providing the necessary support, assistance and fellowship to ensure that their presentation is of the highest quality and they leave our meeting with a deep respect for the organisation they have just visited. Furthermore, to introduce those guest speakers to the meeting and move an effective vote of thanks for their presentation.
- Assist in all necessary aspects of administration of the Club 20 Official Newsletter of the Victorian Four Wheel Drive Club Inc

Secretary

- Collect the club mail from the club PO Box (778) at Dandenong Plaza Shopping Centre prior to the General Meeting.
- Attend the General Meeting at Dandenong Library Meeting Room ensuring that The Attendance, Apologies and Visitors books are available for members / visitors to sign in
- Take the minutes of the General Meeting
- Present the incoming and outgoing correspondence at the General Meeting

- Type up the minutes noting number of attendees, apologies and visitors
- Attend the committee meeting
- File correspondence in and minutes of the general meeting
- Attend to any outgoing correspondence as determined by the committee
- Ensure new member kits are up to date and available as required
- Maintain the membership list
- Print membership cards for current year ensuring that they are signed
- Attend to annual duties, fill out the Committee Details and Membership numbers and hand to the Treasurer to return to the Association with payment
- Ensure that you have become signatory for Club Bank Account (coordinate with Treasurer)

Treasurer

- The Treasurer's role is a voted Committee position and it is the Treasurer's responsibility to be fully versed with the Club Rules.
- To receive all new member application, and member renewal forms and monies and issue receipts Deposit all monies received into club bank account (from membership fees, club raffles, sales of merchandise etc.)
- Keep a record of the accounts—which can be made available by request of any club member
- Prepare a monthly financial status report for the General Meetings Prepare the AGM report with full annual financials, which will also include president and trip coordinators reports.

Trip Coordinator

- The Trip coordinators role is a voted Committee position and it is the Trip Coordinators responsibility to be fully versed with the Club Rules.
- Ensure attendance to each Club General Meeting fully prepared with relevant information.
- If unable to attend it is the Trip Coordinators duty to ensure another committee member has the Trip folder with the up to date information for the Club Meeting
- Ensure attendance to all Club Committee Meetings
- Be up to date with the Trip Leaders Guidelines as specified by the Adventure Activity Standards and FWDV (copies are in the front of the binder)
- Ensure all trip information is correctly recorded in the Trips binder
- Ensure the Trip Information Forms are up to date for each meeting.
- Ensure copies of other relevant forms are available if or when needed (Track survey reports, Accident Survey Form, Trip Incident form, Personal Information forms, Trip rating information)
- Ensure all TDF (Trip Data Forms) are filled in correctly and a copy is passed onto the Newsletter Editor
- Liaise with the Newsletter Editor and follow up any trip reports that haven't been submitted

Association Representative

- The Assoc. Rep role is a voted Committee position and it is the Assoc. Rep's responsibility to be fully versed with the Club Rules.
- To attend all Association meetings with the President, and to report back to committee and also the General meetings with all items pertaining to the Victorian Four Wheel Drive Association.

VICTORIAN FOUR WHEEL DRIVE CLUB INC

Nomination for Election to the Committee of Management - 2019/2020

I.....Signed:.....

Nominate.....for the position of

I.....Signed:.....

Second the nomination for election to the Committee of Management.

I.....Signed:

Of.....

Hereby accept the nomination for election to the Committee of Management
of the Victorian Four Wheel Drive Club Inc for the position of

.....

VICTORIAN FOUR WHEEL DRIVE CLUB INC

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